

Government of the People's Republic of Bangladesh  
Chief Advisor's Office  
**Bangladesh Export Processing Zones Authority**  
BEPZA Complex, 19/D, Road no. 6  
Dhanmondi, Dhaka-1205.

No.03.06.2616.327.07.308.25- 300

Date: 21 September 2025

**Invitation for Tender**

No. 06/2025-2026

Sealed Tenders are hereby invited from the eligible supplier/contractor for the following framework contract as per terms & conditions stated below:

1	Ministry/Division	Chief Advisor's Office
2	Agency	Bangladesh Export Processing Zones Authority (BEPZA)
3	Procuring Entity name	Bangladesh Export Processing Zones Authority (BEPZA)
4	Procuring Entity district	Dhaka
5	Invitation for	Goods / services
6	Invitation Ref. no and date	06/2025-2026, Date: 21 September 2025
<b>KEY INFORMATION</b>		
7	Procurement Type	NCT
8	Procurement Method	Open Tendering Method (OTM); using Framework Contract/ Non consulting services
<b>FUNDING INFORMATION</b>		
9	Budget and source of funds	Self finance of BEPZA.
10	Development Partners (if applicable)	Not applicable
<b>PARTICULAR INFORMATION</b>		
11	Project / Program Code (if applicable)	Not applicable
12	Project / Program Name (if applicable)	Not applicable
13	Tender Package No.	Not applicable
14	Tender Package Name	Not applicable
15	Tender Publication Date	On or before 28 September 2025
16	Tender Last Selling Date	19 October 2025 during office hour
17	Tender Closing Date & Time	20 October 2025 at 12:00 PM
18	Tender Opening Date & Time	20 October 2025 at 12:30 PM
19	<b>Name &amp; Address of the office(s)</b>	
	Selling of Tender Document (principal)	Accounts Section, BEPZA Complex, House-19/D, Road-06, Dhanmondi R/A, Dhaka- 1205.
	Selling of Tender Document (others)	Not applicable.
	Receiving of Tender Document	Executive Engineer (Mechanical), BEPZA, House-19/D, Road-06, Dhanmondi R/A, Dhaka-1205.
	Opening of Tender Document	Executive Engineer (Mechanical), BEPZA, House-19/D, Road-06, Dhanmondi R/A, Dhaka-1205.
20	Place/Date/Time of Pre-Tender meeting (Optional)	Not applicable
<b>INFORMATION FOR Tenderer</b>		
21	Brief Eligibility and Qualification of Tenderer	<p><b>The invitation for tender is open to all eligible tenderers who satisfy the following:</b></p> <p>a) The tenderer shall have minimum number 5 years of overall experience.</p> <p>b) For SI no 25 (i): The minimum specific experience as supplier in supply of similar Goods &amp; related services of at least 1 (One) contract(s) successfully completed within the last 3 (Three) years in Govt. / Semi Govt./Autonomous / reputed private organization value of at least Tk.10.00 lakhs.</p> <p>For SI no 25 (ii) The minimum specific experience as a Prime Contractor in providing lift maintenance &amp; servicing work at least 1 (One) contract(s) successfully completed within the last 3 (Three) years in Govt. / Semi Govt./Autonomous / reputed private organization value of at least Tk.6.00 lakhs.</p> <p>c) The minimum amount of liquid asset or working capital or credit facilities of the tenderer shall be Tk 11.00 Lakhs for SI no 25 (i); Tk 5.00 Lakhs for SI no 25 (ii).</p> <p>d) Black listed/debarred bidders from any Govt./Semi-Govt/ Autonomous organization will be treated as ineligible to participate in the Tender.</p>

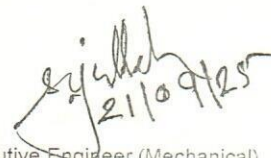


		e) Tenderer have to submit: (i) Tender purchasing money receipt (Original). (ii) Up-to-date Fire License. (iii) Up-to-date Trade License. (iv) Up-to-date Income Tax Clearance Certificate. (v) VAT registration certificate (vi) Manufacturer Authorization letter from simplex (fire detection system), Clarke (diesel pump) for SI no 25 (i). (vii) Manufacturer Authorized dealer / agency ship certificate of LM Brand lift for SI no 25 (ii). f) Other required documents and conditions shown in Tender Data Sheet (TDS) of tender documents must be submitted and fulfilled by the tenderer.			
22	Brief description of goods		Refilling and replacement of fire extinguisher and fire detection equipment at BEPZA Complex, Dhanmondi and BEPZA Residential Complex, Uttara, Dhaka as per specification for SI no 25 (i).		
23	Brief description of related services		Maintenance & servicing of 5 nos LM brand passenger lift at BEPZA Residential Complex, Uttara, Dhaka for SI no 25 (ii).		
24	Price of Tender Documents		TK. 1,000.00 (One thousand) only.		
25	Sl. no	Name of works	Location	Tender Security Amount (Tk.)	Completion Time
	(i)	Refilling and replacement of fire extinguisher and fire detection equipment at BEPZA Complex, Dhanmondi and BEPZA Residential Complex, Uttara, Dhaka (Frame Work)	BEPZA Complex, Dhanmondi, Dhaka & BEPZA R/A Complex, Uttara, Dhaka	Tk 30,000.00 (Thirty Thousand)	12 months
	(ii)	Maintenance & servicing of 5 nos LM brand passenger lift at BEPZA Residential Complex, Uttara, Dhaka.	BEPZA R/A Complex, Uttara, Dhaka	Tk 30,000.00 (Thirty Thousand)	36 months
PROCURING ENTITY DETAILS					
26	Name of Official Inviting Tender		Abu Mohammed Saifullah.		
27	Designation of Official Inviting Tender		Executive Engineer (Mechanical)		
28	Address of official inviting Tender		BEPZA Executive Office, House -19/D, Road-06, Dhanmondi R/A Dhaka-1205.		
29	Contact details of Official Inviting Tender		Phone: 02-58617630, Fax : 880-2-8650060		
30	Special Instruction:				
	a)	Eligible firms / authorized representative may purchase tender documents from the offices mentioned in SN-18 on submitting written request in their letter head pad.			
	b)	Any false, forged and miss leading documents furnished by Tenderer shall result in rejection of the Tender.			
	c)	In case of any confusion arises due to printing mistake or other reason, the Public Procurement Rules-2008 will govern.			
	d)	Tender should be submitted original along with one duplicate copy and it should be mentioned on the cover sheet.			
	e)	Tender shall be valid for a period of 90 (Ninety) days from the date of opening the Tender(s). The tender notice is also available at web site: <a href="http://www.bepza.gov.bd">www.bepza.gov.bd</a>			
31	The procuring entity reserves the right to accept any or reject all the Tenders or annul the Tender Proceedings.				

Sd/-  
(Abu Mohammed Saifullah)  
Executive Engineer (Mechanical)  
Phone: 02-58617630

**Copy to :**

- 1) Executive Director (Admin), BEPZA, Dhaka. He is requested to publish the Tender Notice on the notice board of BEPZA.
- 2) Chief Accounts & Finance Officer, BEPZA, Dhaka.
- ✓ 3) Executive Director (MIS), BEPZA, Dhaka. He is requested to publish the Tender Notice in BEPZA website on or before 28 September 2025.
- 4) Executive Director (PR), BEPZA, Dhaka. He is requested to publish Tender Notice in widely circulated daily newspapers (one Bengali & one English) on or before 28 September 2025 (Enclosed 08 (eight) copies of original Tender Notice).
- 5) PS to Executive Chairman, BEPZA, Dhaka
- 6) CO to Member (Engineering), BEPZA, Dhaka.
- 7) ACO to Executive Director (Maintenance), BEPZA, Dhaka.
- 8) File/Master file.

  
Executive Engineer (Mechanical)