

Northern Areas Reduction of Poverty Initiative (NARI) Project
Bangladesh Export Processing Zones Authority
 BEPZA Complex
 House # 19//D, Road # 06, Dhanmondi, Dhaka-1205

Memo No. 40.317.0016.00.00.50.2017/996

Date: 12 Sep 2017

Invitation for Tender

1	Ministry/Division	Ministry of Labour and Employment
2	Agency	Bangladesh Export Processing Zones Authority
3	Procuring Entity Name	Project Director, Northern Areas Reduction of Poverty Initiative (NARI) Project
4	Procuring Entity Code	None
5	Procuring Entity District	Dhaka
6	Invitation for	Supply of Goods (Stationery) on a framework contract method (BEPZA G18-B)
7	Invitation Ref No & date	40.317.0016.00.00.50.2017/ 996 Date: 12 Sep 2017
Key Information		
8	Procurement Method	Open Tendering Method (NCT) (Framework Basis)
Funding Information		
9	Budget & Source of Funds	Development Credit
10	Development Partners (if applicable)	International Development Association (IDA)
Particular Information		
11	Project/ Program Code	5230
12	Tender Package No.	BEPZA G 18-B
13	Tender Package Name	Supply of Stationery at Dhaka, Ishwardi & Karnaphuli EPZs (BEPZA G 18-B)
14	Tender Publication Date	On or before 19 Sep 2017 (Tuesday)
15	Tender last Selling Date	10 October, 2017 during Office hours (Tuesday)
16	Tender Submission Date and Time	11 October, 2017 up to 1400 hours (Wednesday)
17	Tender Opening Date and Time	11 October, 2017 at 1430 hours (Wednesday), Tenderers and their representatives are requested to attend at opening time.
18	Name & Address of the Office(s) Selling Tender Document	Accounts Section, BEPZA, 6 th Floor of BEPZA Complex, House # 19/D, Road # 06, Dhanmondi, Dhaka-1205
19	Name & Address of the Office(s) Receiving Tender Document	Office room of the Project Director, 6 th Floor of BEPZA Complex, House # 19/D, Road # 06, Dhanmondi, Dhaka-1205
20	Name & Address of the Office(s) Opening Tender Document	Office room of the Project Director, 6 th Floor of BEPZA Complex, House # 19/D, Road # 06, Dhanmondi, Dhaka-1205
21	Place/Date/Time of Pre-Tender Meeting (Optional)	Office room of the Project Director, 6 th Floor of BEPZA Complex, House # 19/D, Road # 06, Dhanmondi, Dhaka-1205 05 October 2017, at 11.00 am (Thursday)
Information for Tenderer		
22	Eligibility of Tenderer	<ul style="list-style-type: none"> i) The Tenderer shall have a minimum of <i>three</i> years of overall experience in the supply of goods. ii) The Tenderer shall have successfully completed minimum <i>one</i> number supply contract for a value of at least BDT 7.00(Seven) Lacs of stationery goods within last <i>five</i> years. i.e., years counting backward from the date of publication of IFT in the newspaper. iii) The Tenderer shall have to submit up to date Trade Licence, Latest Income Tax Clearance Certificate & Latest VAT Clearance Certificate with the tender. iv) The Tenderer shall have minimum amount of liquid asset or working capital or credit facility is BDT 8.00(Eight) Lacs v) The Tenderer shall have to fulfil the requirements of TDS & PCC. vi) The minimum average annual turnover from tenderer's business should be BDT 12.00 (Twelve) Lacs over the last three (3) years

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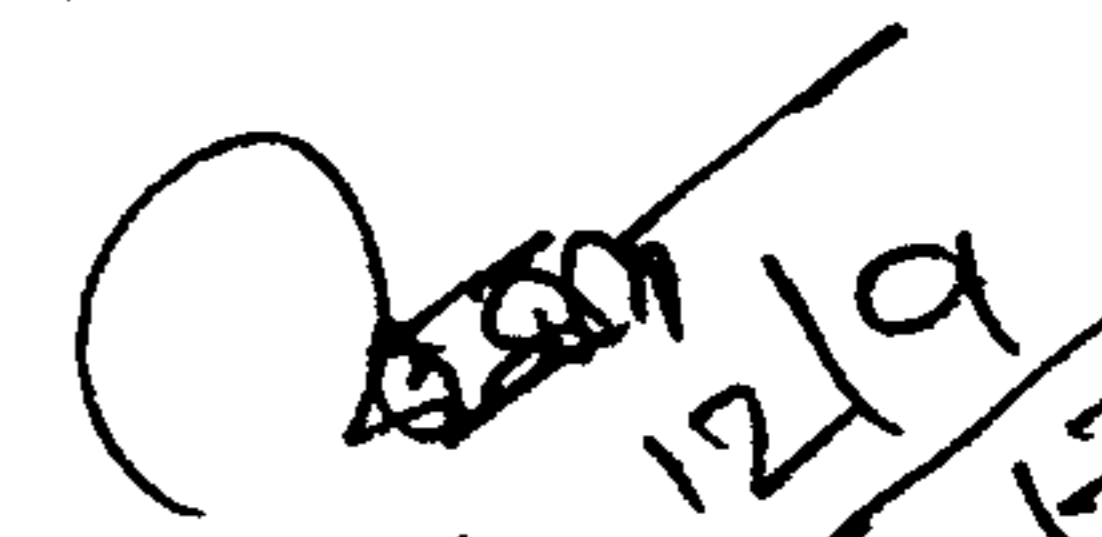
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23	Brief Description of Goods & Physical Services	Supply of different types of stationery goods (paper, pen, toner etc)for training centers at Dhaka, Ishwardi and Karnaphuli EPZ on a framework contract method.		
24	Identification	Location	Tender Security	Completion Schedule
	Supply of Stationery at Dhaka, Ishwardi & Karnaphuli EPZ's (BEPZA G 18-B)	The required items will be delivered at Dhaka, EPZ, Gonok Bari, Savar, Dhaka. Ishwardi EPZ, Paksey, Pabna Karnaphuli EPZ, North Patenga, Chittagong	BDT 25,000.00 in favour of BEPZA.	Delivery of stationery will be spread throughout the duration of approximately 12 (Twelve) months. The delivery will be made to three training centers as per demand from the Procuring Entity on a regular basis within 7 days of delivery order. The supply to training centers is fully supplier's responsibility
25	Price of Tender Document	BDT 1000.00 (One Thousand) only		
26	Form of Tender Security	In the form of a Bank draft or Pay Order or Irrevocable Bank Guarantee of any schedule bank of Bangladesh in favour of BEPZA.		
Procuring Entity Details				
27	Name of Official Inviting Tender	Md. Hafizur Rahman		
28	Designation of the Official inviting tender	General Manager (MIS), BEPZA, Dhaka & Project Director, NARI Project, BEPZA.		
29	Address of the official inviting tender	6 th Floor of BEPZA Complex, House # 19/D, Road # 06, Dhanmondi, Dhaka-1205		
30	Contact detail of official inviting tender	Phone:+02- 9660415, Fax : +02-9673020		
31	Special Instruction	The Procuring Entity reserves the right to accept or reject any or all tenders.		

SD/-
(Md. Hafizur Rahman)
General Manager (MIS), BEPZA &
Project Director, NARI Project

Copy forwarded for kind information & necessary action (Not in Order of Seniority):

1. Member (IP/Engg), BEPZA, Dhaka.
2. Addl Secretary (Admin) & Project Coordinating Director, PCU, NARI Project, Ministry of Labour & Employment, Bangladesh Secretariat, Dhaka-1000
3. Chief Accounts & Finance Officer, BEPZA, Dhaka.
4. General Manager (PR), BEPZA, Dhaka. - She is requested to publish the notice in widely circulated dailies, one English & one Bengali National Newspaper on or before 19 September 2017
- ✓ 5. Sr. System Analyst, BEPZA, Dhaka - He is requested to publish the notice in BEPZA website on or before 14 September 2017
6. General Manager, Dhaka EPZ/Ishwardi EPZ/ Karnaphuli EPZ, BEPZA
7. PS to Executive Chairman, BEPZA, Dhaka.
8. File/Master file.


General Manager (MIS), BEPZA &
Project Director, NARI Project

C.O.P.


13/9/17

