

**PROPOSAL FOR INVESTMENT IN THE EXPORT PROCESSING ZONES**

Name of EPZs
<input type="checkbox"/> CHITTAGONG / DHAKA <input type="checkbox"/>
<input type="checkbox"/> ADAMJEE / KARNAPHULI <input type="checkbox"/>
<input type="checkbox"/> COMILLA / MONGLA <input type="checkbox"/>
<input type="checkbox"/> ISHWARDI / UTTARA <input type="checkbox"/>
<b>Please Tick One</b>

For Official Use Only :
Application No.....
Date of receipt.....
Date of approval .....

**PART-A**

- Name of Applicant** .....  
 Name of Firm .....  
 Address .....  
 .....  
 Phone No..... Fax No. .... E-mail .....
- Applicant's official representative (s) to be contacted :**  
 Name .....  
 Address .....  
 Phone No. .... Fax No. .... E-mail .....
- Name of the proposed Project** .....
- Type of Business / Industry** .....
- Type of Products** .....
- Type of Organization** .....  
 (Please tick one) : Public Ltd. / Private Ltd. / Partnership / etc.
- Name of the Zone**.....

Signature .....

**8. Particulars of the Sponsors / Directors:**

Name and Address	Nationality	Status in the Proposed Company	Extent of Share Holding

**Note : Please attach additional papers wherever required.**

**PART-B**

**DESCRIPTION OF THE PROJECT :**

**1. Products :**

- a) Name / description of the product (s) :
- b) Use of the product (s) :
- c) Manufacturing process in details with flow chart :

Signature : .....

- d) Licensing agreement (s) if any, for manufacturing in the brand name :  
(if so, please furnish copy)
- e) Annual production capacity :

**2. Machinery (Proforma Invoice of machinery with quoted price to be attached) :**

**3. Raw Materials :**

- a) Specific description of foreign raw materials and components indicating quantity and value (in US Dollar) :
- b) Specific description of local raw materials and components indicating quantity and value. List to be attached where necessary. (in US Dollar) :

Signature .....

(Quantity: )

**4. Production Programme :**

(Value '000' US\$)

Description	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year	5 <sup>th</sup> year
	Qty. - Value	Qty. - Value	Qty. - Value	Qty. - Value	Qty. - Value
a)					
b)					
c)					
d)					

**5. Product Marketing:** Place name countries and potentials of the proposed markets together with result of market study (if any) :

(Quantity: )

**6. Projection of Export**

(Value '000' US\$)

Description	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year	5 <sup>th</sup> year
	Qty. - Value	Qty. - Value	Qty. - Value	Qty. - Value	Qty. - Value
a)					
b)					
c)					
d)					

Signature .....

**PART - C**

**1. Manpower Requirements :**

Category	Bangladeshi	Non-Bangladeshi
a) Managerial b) Technical i) Civil ii) Mechanical iii) Electrical iv) Any other (Please specify) c) Production i) Highly skilled ii) Skilled iii) Semi-skilled iv) Unskilled d) Administrative (including sales)		

**Total**

**2. Cost of Production and Sales Revenue (at 100% capacity)**

US \$ \_\_\_\_\_

Qty: Cost per unit / Total cost

a) Cost of Production :

i) Raw Materials :

- (aa) From Bangladesh
- (bb) From other countries

ii) Packing Materials :

- (aa) From Bangladesh
- (bb) From other countries

iii) Power, Gas, Water and other utilities :

iv) Spare parts :

- (aa) Local
- (bb) Foreign

Signature .....

v) Wages and Salaries :

- (aa) Local
- (bb) Foreign

vi) Administrative, sales and other general expenses :

- (aa) Local
- (bb) Foreign

vii) Other manufacturing overhead :

viii) Depreciation :

- aa) Building
- bb) Machineries and others

ix) Interest on :

- (aa) Long term debts
- (bb) Short term loans

x) Capitalization of pre-operational expenses :

**TOTAL COST OF PRODUCTION -**

- b) Sales Revenue
- c) Operating Profits (b-a)

**PART- D**

**INFRASTRUCTURE REQUIREMENT :**

**1. Land and Factory Building :**

- a) Land Required..... sq. meters
- b) Space requirement in standard factory building..... sq. meters

**2. Utility Requirement : Requirement per day**

- a) Power (kwh)
- b) Water (litre)
- c) Gas (cu-m)

**3. Other Services :**

- a) Telephone
- b) Facsimile
- c) E-mail
- d) Any other (specify)

Signature .....

**4 Effluents :**

- a) Composition of effluents and proposal for in-house treatment thereof:
- b) Are there any dangerous or injurious chemicals or processes involved? if yes, please specify arrangements for disposal :
- c) Arrangements, if any, made by you for environmental control with enclosure :

**5. Fire risk (specific arrangement to be mentioned along with implementation programme) :**

**6. Specific safety and security measures :**

**PART – E**

**FINANCIAL ASPECTS:**

(All costs in '000' US \$ )

Cost of the Project	Foreign Cost	Local Cost	Total
a) Land (six months' rent)			
b) Building			
c) Other civil works			
d) Imported Machinery			
e) Local Machinery			
f) Other Assets			
g) i) Pre-operating charges			
ii) Contingencies			
For Machinery			
For Building			
iii) Financial cost during construction			
<b>TOTAL FIXED COST</b>			
<b>NET INITIAL WORKING CAPITAL</b>			
<b>TOTAL COST OF THE PROJECT</b>			

Signature .....

**2. Capital Structure :**

Description	Foreign Cost	Local Cost	Total
a) Equity			
b) Long Term Loan			
c) Working Capital			
<b>Total Financing</b>			

**3. Source of Finance :**

- a) Foreign source
- b) Local source

**4. Debt Equity Ratio:**

**5. Net Foreign Exchange Earnings :**

Description	1 <sup>st</sup> year	2 <sup>nd</sup> year	3 <sup>rd</sup> year	4 <sup>th</sup> year	5 <sup>th</sup> year
a) Export (FOB)					
b) Dollar cost (CIF)					
i) Imported materials					
ii) Depreciation on imported machinery and equipment					
iii) Interest on overseas loans					
iv) Royalties / commissions / fees					
v) Others (specify)					
<b>c) Net Foreign Exchange Earnings (a-b)</b>					

Signature .....

**PART - F**

**DID YOU READ?**

- a) The Bangladesh Export Processing Zones Authority Act. 1980 (as modified)      Yes / No
- b) The Foreign Private Investment (Promotion and Protection) Act. 1980      Yes / No
- c) Booklets containing information regarding fiscal and infrastructure facilities      Yes / No
- d) Principles and procedures governing setting up of industries in EPZ      Yes / No
- e) Customs clearance procedures and exchange control requirement in EPZ      Yes / No
- f) The EPZ Worker's Welfare Association and Industrial Relations Act, 2010      Yes / No

**PART – G**

**UNDERTAKING:**

We hereby certify the correctness of figures / data / information and documents furnished herein / herewith. We also hereby undertake to furnish further particulars as may be required by the Authority and abide by the rules, regulations and instructions issued by the authority from time to time.

Signature (s) of applicant (s)

Designation

Seal

Place .....

Date .....